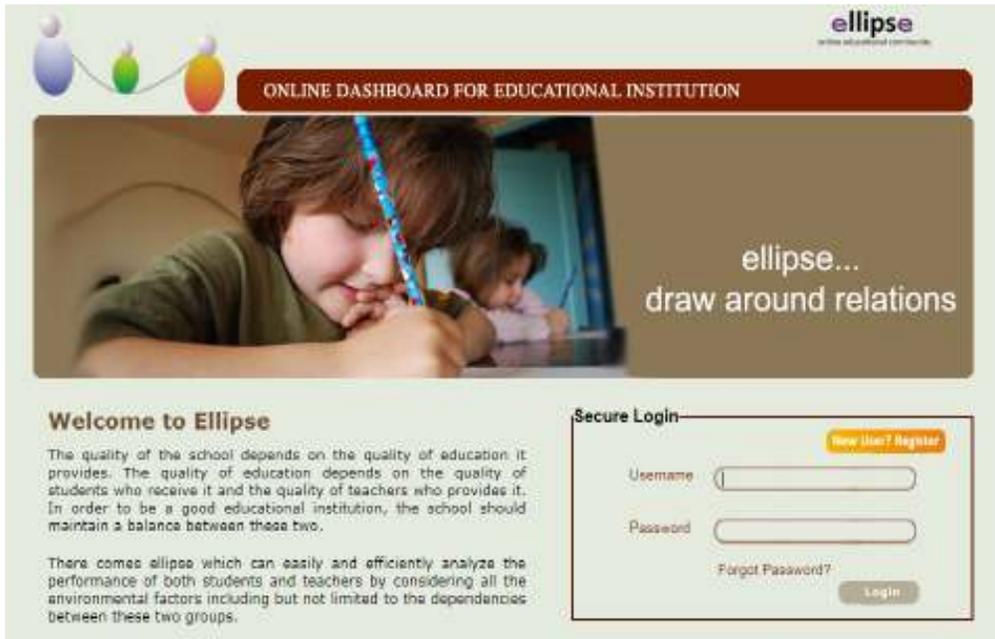


User Manual for Ellipse

Step1: Open URL : www.ellipseoec.com/school



Click on **'New User Registration'** button

Step 2: New User Registration

Enter the details in the given form

School Name : Name of the School

Contact Person : Principal/ Authorized person who uses ellipse

Contact Number : Principal or Authorized person's contact number

User name : Enter a unique username

Password : Enter a password

User name and password is used for further login to ellipse

Emailid : School Email id

Once the school is registered, please make a call to our office, we will provide a usercode for app login. Also we will send the user code via message.

Step 3: Login to web page using newly created Username and Password

After activation

Open URL <http://ellipseoc.com/School>

Enter username and password for login

The screenshot shows the 'Ellipse Messenger' interface within the 'WS School' portal. The page has a navigation bar with 'HOME', 'STUDENTS', 'SETTINGS', 'UTILS', and 'LOGOUT'. On the left, there is a sidebar with the school's name 'WS School' and contact information: 'Thycaud, Trivandrum, Kerala, India', 'Phone: 0471 233 8172', 'Email: info@purplesys.com', 'Manager', and 'Principal'. The main content area features a 'SEND' button and a 'SEND TEST MESSAGE' button. The 'Ellipse Messenger' form includes dropdown menus for 'All Classes' and 'All Divisions', checkboxes for 'Only include Students using School Vehicle' and 'Include all Teachers', a 'Purpose of Message' dropdown set to 'General Announcement', a 'Date in the Message' field with a 'Clear Date' link, a language dropdown set to 'English', and a character count showing '140 characters remaining'. A 'Message Preview' section is visible at the bottom of the form.

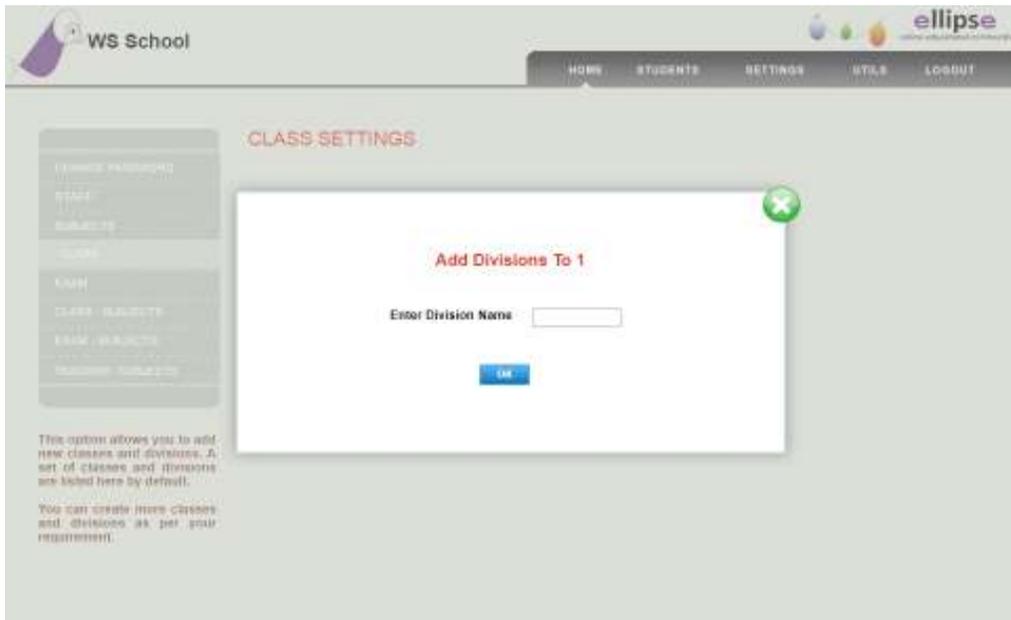
Step 4: How to Add Class?

Go to Settings -> Select Class -> Add class

The screenshot shows the 'CLASS SETTINGS' page in the 'WS School' portal. The navigation bar includes 'HOME', 'STUDENTS', 'SETTINGS', 'UTILS', and 'LOGOUT'. On the left, there is a sidebar with menu items: 'CHANGE PASSWORD', 'STAFF', 'SUBJECTS', 'CLASSES', 'EXAMS', 'CLAS - SUBJECTS', 'EXAM - SUBJECTS', and 'TEACHER - SUBJECTS'. The main content area is titled 'CLASS LIST' and features an 'ADD' button. Below the button is a table with four rows, each representing a class (1, 2, 3, and 3D). Each row has two icons: a trash can and a document. Below the table, there is a paragraph of text: 'This option allows you to add new classes and divisions. A set of classes and divisions are listed here by default. You can create more classes and divisions as per your requirement.'

Step 5: How to add divisions?

Once Class is created select that box to add divisions of a particular class



The screenshot shows the 'CLASS SETTINGS' page in the WS School system. A modal dialog box titled 'Add Divisions To 1' is open, featuring a text input field labeled 'Enter Division Name' and a blue 'OK' button. The background page includes a sidebar with navigation options like 'EDIT CLASS PASSWORD', 'EDIT CLASS', 'EDIT SUBJECTS', 'EDIT CLASS', 'EDIT CLASS / SUBJECTS', and 'EDIT CLASS / SUBJECTS'. Below the sidebar, there is explanatory text: 'This option allows you to add new classes and divisions. A set of classes and divisions are listed here by default. You can create more classes and divisions as per your requirement.'

Step 6. How to add students?

Go to Students → Students List



The screenshot displays the 'STUDENT LIST' page. At the top, there is a navigation menu with 'HOME', 'STUDENTS', 'SETTINGS', 'UTILS', and 'LOGOUT'. Below this, a sub-menu shows 'STUDENT LIST', 'MARKS', and 'ATTENDANCE'. An 'UPLOAD' button is visible in the top right. The main section is a search form with the following fields: 'Student Name' (text input), 'Mobile number' (text input), 'Bus number' (text input), 'Class' (dropdown menu with '-select-' selected), and 'Division' (dropdown menu with '--Select--' selected). A 'SUBMIT' button is located at the bottom of the search form.

Create an Excel sheet with students details of each class in the format as shown below

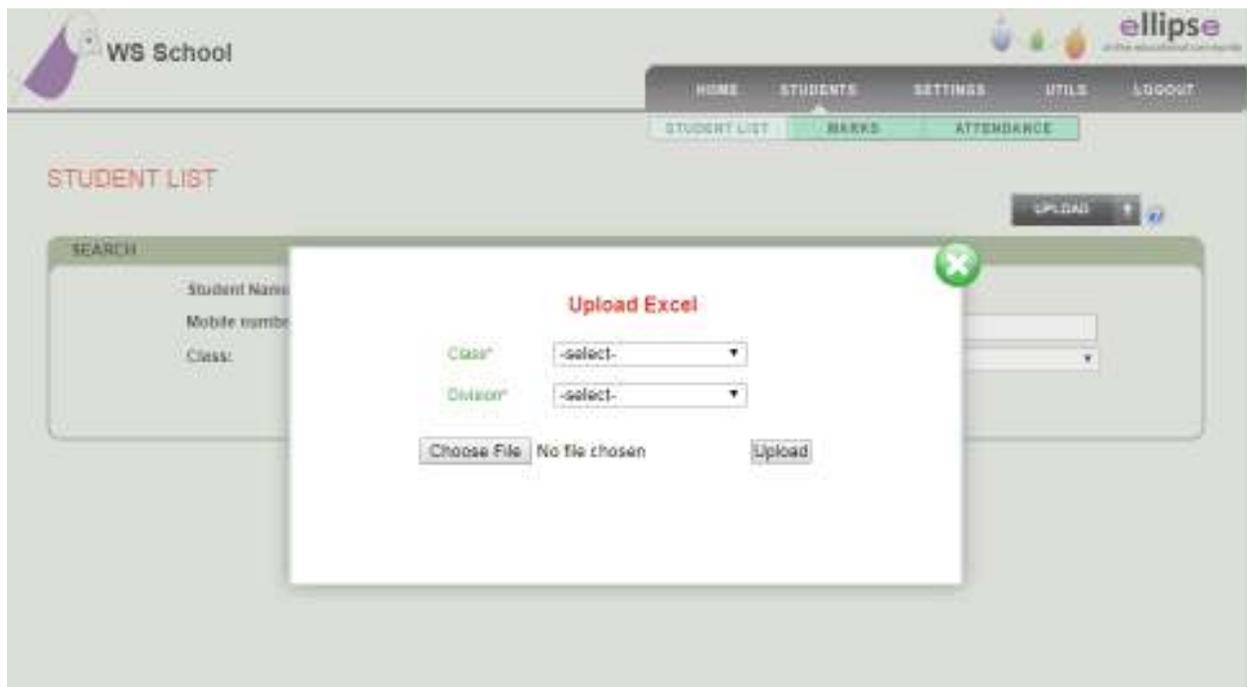
A	B	C	D
Sno	Student Name	Mobile Number	Roll No

- Click upload button
- Select class and division
- Then choose the excel file in the given format
- Then click upload button

Step 7: How to Upload Student?

Now click on 'Upload' button

Select Class and Division → Choose file → Upload



How to use app in mobile or tablet

Step 1 : Go to play store download EllipseOEC app

Completing the installation.

Step 2 : Open ellipse app: ,Enter Username and Password(Note: Username and Password will be ask only for the first time)

Step3 : Enter **user** code provided from us .Now Ellipse is ready to use

Step 3 : How to Take attendance

Login to app with User code Select Class and Divison →Attendance

Students list will be displayed .Those who are absent just touch the button against that student. Now the caption of that button will be changed to 'Absent'. Now click 'Finish'.